



ADDENDUM #1

**REQUEST FOR PROPOSAL
FOR
VALET PARKING SERVICES FOR
MAIN PROMENADE PARKING STRUCTURE**

**Economic Development and Community Services Departments
CITY OF HUNTINGTON BEACH**

**RFP Released on February 15, 2011
Addendum Released on March 17, 2011**

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FOR VALET SERVICES
FOR MAIN PROMENADE PARKING STRUCTURE
RESPONSE TO QUESTIONS**

Question		Response	
Q1)	Will the selected vendor be allowed to store valet equipment onsite?	R1)	The City will allow the selected vendor to install a fenced area 9' x 18' at the vendor's expense.
Q2)	Will Valet Service signage be allowed on street and inside the parking structure?	R2)	Per the CUP, prior to commencement of operations, the selected vendor shall obtain a license agreement from Public Works identifying locations of all valet items such as kiosk and signage. Public Works will determine what is allowable.
Q3)	Should bidder include a line item for access control?	R3)	The City does not have an access control system available.
Q4)	Can the City provide a two year car count for summer months?	R4)	The City typically accommodates 70,000 to 80,000 vehicles per summer month.
Q5)	What is the annual operating revenue for the garage?	R5)	Approximately 1.2 million dollars
Q6)	Will a specific exit be provided during valet operating hours?	R6)	No
Q7)	Clearly specify the designated area expected for the valet services.	R7)	Please refer to the RFP exhibits
Q8)	Can the City specify team requirements for the valet operation?	R8)	No – each operator should specify what they feel is optimal for the required services levels.

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Q9)	Could we please receive detailed Profit and Loss Statements for the Main Promenade Parking Structure for May thru September 2010 to include: a. Daily Car Counts b. Daily Revenue	R9)	No
Q10)	Is power and data readily available near the location that you have assigned for the Valet Service Area?	R10)	Power and data would be required installation at the drop-off area. Power is available in the in the storage area. Data is not available in the drop off area.
Q11)	After closing time, 11pm, are we or the customer able to retrieve their vehicle from the parking garage?	R11)	Vendors should explain their preferred method to dealing with this issue.
Q12)	What are the signage restrictions along 3 rd Street and Olive?	R12)	See Response R2
Q13)	Will we be able to install Card Readers at the entrance and exit points to the garage?	R13)	Card readers are currently not available; however the City is to such installations.
Q14)	Will the operator be subject to any possessory interest taxes? If so, how is the tax calculated?	R14)	N/A
Q15)	On Page 26, Section I, you refer to "Use Fees", other than the requirement for a Business License, what are the other "Use Fees"?	R15)	N/A