

Notice of Substandard Building

Notice of Substandard Building (non-compliance) applies to expired permits for unfinished construction that is classified as hazardous, substandard, or nuisance-abatement proceedings.

Steps for Notice of Substandard Building clearance:

1. **Reactivate** expired permit at HB city hall 3rd floor (involves a fee, varies depending on scope of work)
2. Schedule and obtain all **approvals** on remaining inspections, including final inspections.
3. Return to the city for **Notice of Compliance**
 - a. Payment for City processing: **\$166.42**
4. City will draft up **Notice of Compliance** with notarization (takes up to 10 working days*)
5. Once it is ready, the homeowner/agent can pick up the Notice of Compliance and get it recorded at the Orange County Recorder's office:

12 Civic Center Plaza,
Room 101 and Room 106
Santa Ana, CA 92701

***The home owner has the option to hire a mobile notary to expedite the process if matter is urgent**