



City of Huntington Beach
Community Services Department
2000 Main Street
Huntington Beach, CA 92648-2702

INSTRUCTIONAL CLASS PROGRAM INDEPENDENT CONTRACTOR CONTRACT INSTRUCTOR CHANGE/CANCELLATION FORM

Instructor Name:

Date:

Class Modification
(any change to original class submittal)

Class Cancellation
(cancel specific class for remainder of session)

Cancel All Classes
(all classes taught by instructor will be cancelled for remainder of the session)

Class Number:

Class Name:

Start Date:

| | | | |
|----|--|--|--|
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |

Class Locations (click all that apply):

Murdy CC Edison CC City Gym Rodgers' Senior Center Art Center

Other Locations:

Class Modification Information (any change to original class submission):

Class Cancellation Instructions (Class will be cancelled for the rest of the session with the following instructions):

In an effort to provide excellent customer service, any changes to the original submitted class proposal or cancelation of class(es) must be submitted to the appropriate supervisor by email. If you have any questions, please contact the appropriate supervisor listed below.

Kristin Martinez – Murdy Community Center - KMartinez@surfcity-hb.org (714) 960-8895
John Valinsky – Edison Community Center – JValinsky@surfcity-hb.org (714) 960-8872
Rob Frizzelle – City Gym and Pool – RFrizzelle@surfcity-hb.org (714) 960-8884
Chris Slama – Rodgers' Senior Center – CSlama@surfcity-hb.org (714) 374-1710
Kate Hoffman – Art Center – KHoffman@surfcity-hb.org (714) 536-5258

Approved By: _____ Date: _____ RecWare: _____ Cal: _____