



Huntington Beach Fire Department

2000 Main Street • Huntington Beach, CA 92648

CONTRACTOR INSTRUCTIONS

Issuance of a Fire Construction Permit requires the following:

- A completed Fire Construction Permit Application and the yellow post card.
- **Two (2) separated sets** of stamped plans signed and dated by the licensee, including calculations and product listings.
- A non-refundable deposit of \$125.00 for initial Fire Construction Permit Reviews (methane barrier, fire sprinklers, fire alarms, etc.). *Deposit will be deducted from the total charges of the permit's final payment.*
- Final payment is REQUIRED prior to releasing approved plans.
- May be required to show Contractor's License.
- Contractor must keep a copy of approved plans at the job site and shall schedule inspections by contacting their respective Fire Protection Analyst.
- A minimum of 3 days notice is requested for scheduling field inspections. E-mail requests are the most efficient.
 - Jim Brown jbrown@surfcity-hb.org (714) 374-5344
 - Steve Eros steve.eros@surfcity-hb.org (714) 536-5531