

**MINUTES
SPECIAL MEETING
Children's Needs Task Force**

Thursday, July 28, 2011 4:00 PM
Huntington Beach Civic Center
2000 Main Street
5th Floor Community Services Conference Room
Huntington Beach, CA 92648

Chair Coward called the meeting to order at 4:05 PM.

I. Roll Call

Members Present: Ian Collins; Broc Coward; Phyllis Lembke; Marlene McIlroy; Tianne Nguyen; Eric Newfield

Members Absent: Robert Dettloff (unexcused); Jim Hayden (excused)

Staff: Janeen Laudenback; Mary Loadsman

II. Public Comments: None.

III. Presentations: None.

IV. Approval of Minutes: Minutes of April 28, 2011 meeting.

MOTION:

Moved by Lembke, seconded by Collins, to approve the minutes of April 28, 2011 as presented.

Ayes: Collins, Coward, Lembke, McIlroy, Nguyen, Newfield

Abstain: Nguyen, Newfield

Absent: Dettloff, Hayden

Motion passed unanimously.

V. Focus Groups:

Focus Group #1 – Advisory/Policy/Local Government Issues: Coward asked staff for assistance to obtain information from local agencies, including the Police Department, Fire Department and Parks, that could be used in the State of Children in Huntington Beach report. He discussed ideas for the report including adding expose's that highlight positive activities such as the Youth Character Awards or the Fire Departments presentation of stuffed toys to children exposed to trauma during the course of their duties.

Focus Group #2 – Coward reported that the Mayor connected with the children at the recognition ceremony and added supportive comments during the City Council presentation.

Focus Group #3 – Staff noted that Hayden confirmed the Team Advocates for Special Kids (TASK) presentation is scheduled for CNTF meeting in October.

Motion:

Moved by Lembke, seconded by Collins to disband Focus Groups 1 through 4 for the year 2010/2011.

Motion passed unanimously.

- V. Information Items** – CNTF Elections are held at the August meeting. Some nominations have been received and members are invited to email/fax nominations prior to the meeting. Nominations forms will be provided prior to and at the August meeting.

Eric Newfield and Tianne Nguyen have asked to continue as Student Representatives for the 2011/2012 year. Phyllis Lembke and Broc Coward have asked to continue as task force members. Council Liaisons will be conducting interviews for the three task force member vacancies and two student representatives have been nominated to fill the vacant student positions. City Council will review the recommendations at the September 19, 2011 Council meeting. Staff hopes to meet with the new representatives prior to the October regular meeting.

VI. New Business – None.

There being no further business, the meeting adjourned at 4:45 p.m.

Next meeting: **August 25, 2011 at 4PM - Room B-7/Lower Level City Hall**

Submitted by: Mary Loadsman, Recording Secretary