



# MINUTES

## CITY OF HUNTINGTON BEACH CITIZENS INFRASTRUCTURE ADVISORY BOARD APRIL 28, 2016

**Call to Order/  
Pledge of Allegiance:** The meeting was called to order at 5:05 P.M. by Chair Bixby, who led Board Members and the audience in the Pledge of Allegiance to the Flag.

**Board Members Absent:** Schlosser and Schuetz were absent.

**Board Members Present:** Bixby, Grant, Jackle, McGovern, and Urashima were in attendance.

**Others Present:**

Travis Hopkins, Director of Public Works  
Ken Dills, Project Manager  
Sarah Whitecotton, Administrative Secretary

### B. PRESENTATIONS-COMMENDATIONS

None.

### C. MINUTES

C-1. Motion by Board Member Jackle, seconded by Board Member McGovern to approve the minutes of August 12, 2015 as presented.

VOTE: The motion carried.  
AYES: 5  
NOES: 0  
ABSENT: 2 (Schlosser, Schuetz)  
ABSTENTIONS: 0

### D. ORAL COMMUNICATIONS

None.

### E. DIRECTOR'S ITEMS

E-1. CIAB Duties- A breakdown of specific CIAB duties was discussed. Travis Hopkins reviewed expected duties of the CIAB Board Members, as stated in the Municipal Code 2.103.040 and City Charter Section 617, which states: "[...]"

conduct an annual review and performance audit of the infrastructure fund and report its findings to the City Council prior to the City Council's adoption of the ensuing fiscal year budget" and to "perform such other duties or studies as may be directed by the City Council".

## **F. INFORMATION ITEMS**

- F-1. Infrastructure Fund Annual Report – Ken Dills presented a Powerpoint presentation (attached) on the FY 14/15 Infrastructure Fund Annual Report..

Board Member Urashima asked what the differences are in infrastructure spending now versus 10 years ago. Travis Hopkins stated that the sewer fund and Zone Maintenance Program are newer programs, but that the City still has many unfunded infrastructure items such as alleys, parking lots, and block walls. Also, our infrastructure, including our buildings, is 10 years older and needs more significant maintenance. Board Member McGovern stated that alleys maintenance does not qualify for state funding thus, as a general fund expenditure, is a lower priority. Suggestions for other projects such as tree canopies, railings and sidewalk repairs at the bluffs were made. Travis Hopkins reminded all that those issues are Public Works Commission/City Council concerns, not CIAB, and that perhaps a memo could be drafted to the PWC from the CIAB to make these concerns known. Carry-over expenditures were reviewed: Worthy Park, Phase I, Main Promenade Parking Structure Improvements, LED Lighting Retrofit, and Bella Terra Pedestrian Crossing. Board Member Grant asked about the grant money for the Heil Pump Station remaining available even with delays. Ken Dills reassured him the money can be secured for a longer timeframe with an extension request. Travis Hopkins answered the question of why not all money in the Infrastructure Fund is spent every year by stating that by "rolling" the funds from one year to the next, this enables the City to allow for larger, multi-year projects. Discussion was had over why the Bella Terra Crossing may not be approved by the Public Utilities Commission. They will not approve a new crossing without the City removing a crossing at another location. Also, to build a crossing up and over the tracks would not be feasible because of the grade and the cost.

Our ten year progress was reviewed. While, the City is doing well, some concerns are the age of our City, storm drains, pavement, and rising costs in general. Included in the next meeting packet will be the Pavement Management Plan Map and historical map

The CIAB webpage needs updating on a regular basis with regards to meeting times, locations, dates, agendas, and minutes.

## **G. ADMINISTRATIVE ITEMS**

None.

**H. WRITTEN COMMUNICATIONS**

None.

**I. BOARD MEMBERS AND STAFF COMMENTS**

None.

**J. ADJOURNMENT**

The meeting adjourned at 6:16 p.m.