

**MINUTES
LIBRARY BOARD OF TRUSTEES**

February 18, 2015
5:00 P.M.
Central Library
7111 Talbert Avenue
Huntington Beach, CA 92648

ROLL CALL:

MEMBERS PRESENT: Daugherty; Cox, Croteau, Lewis, and Vogel

MEMBERS ABSENT: Moore, Miles

STAFF PRESENT: Beverage, Dixon

COUNCIL LIAISONS PRESENT: None

PRESENTATIONS/COMMENDATIONS:

Ms. Beverage announced that Senior Librarian for Youth Services, Barbara Richardson, received the Mayor's Award at the City Council meeting on February 17, 2015. She shared that Barbara began working at the Central Library as a part time storyteller and library clerk in 1986, becoming a full time Children's librarian in 1988, and that, over the years, Barbara has come to embody what it means to be a Children's Librarian; She is energetic, enthusiastic and a positive force in the library and community, and her list of accomplishments working with the City of Huntington Beach is impressive – over the course of her career she has done everything from creating the children's monthly calendars, fliers and children's displays to conducting school tours, coordinating library outreach programs and ordering children's books and other resources. She has trained volunteers, supervised library staff and continues to coordinate regular library story times – building in proven early literacy education principles into all the programs offered by the Library.

Additionally, Ms. Beverage explained that Barbara is the primary liaison to the Friends of the Children's Library, one of the Library's strong support groups, and she supports the Taste of Huntington Beach, works with the Book for Kids committee and helps to plan ways to raise additional funds for children's books, and her department works with HB Reads One Book and promotes the citywide reading program. She also helps oversee the Festival of Folktales, the library's annual Tree Trimming Event, Authors Festival and other children's programs sponsored by the Friends.

Ms. Beverage also announced that Dana Lee, part time library page was the recipient of the January Dewey award. She reported that Dana was nominated for being efficient in every task assigned to her.

MINUTES: January 21, 2015

CHAIR DAUGHERTY ENTERTAINED A MOTION TO ACCEPT THE JANUARY 21, 2015 MINUTES AS SUBMITTED: SO MOVED BY MR. LEWIS, AND SO SECONDED BY MS.

CROTEAU. AS NONE WERE OPPOSED, THE MINUTES OF JANUARY 21, 2015 WERE ACCEPTED AS SUBMITTED.

ORAL COMMUNICATIONS/PUBLIC COMMENTS:

There were none at the time of this meeting.

ADMINISTRATIVE ITEMS:

Ms. Dixon presented the January meeting minutes to Chair Daugherty for her signature.

DISCUSSION ITEMS:

F-1. Library 40th Anniversary

Ms. Beverage reported that the Central Library's 40th anniversary Steering Committee began meeting to plan the event and the chair, Julie Bixby, along with Mary Wilson, outlined an impressive Anniversary party complete with a "Do The Hustle" dance lesson segment.

Ms. Beverage reported that she has not yet received a reply to her grant application for the Story Corp @ Your Library grant. She added that there are plans to create video and voice recordings even if the grant is not approved. She will enlist the assistance of Matt Lieffreing and Chris Epting and already has created a rough list of former staff and City employees to interview, including Norma Gibbs, Marian Anderson, Sherrie Daugherty and Don Wickersham.

Chair Daugherty asked if there were any further questions or comments and, there being none, she moved to the next item.

F-2. HBPL Non-resident Fee

Ms. Beverage reported that the City Council accepted and approved removing the \$25 nonresident library card fee from the City's fee schedule at the City Council meeting on February 2, 2015. She added that a new library card borrower type was created to track the number of nonresident cards issued, and that the Huntington Beach Public Library System is now eligible to become a part of the Santiago Library System and benefit from the many funding opportunities available through the California Library Services Act (CLSA).

Chair Daugherty asked if there were any further questions or comments and, there being none, she moved to the next item.

F-3. Library Staffing

Ms. Beverage reported that the position of Senior Librarian was offered to and accepted by a candidate, who will start on Monday, March 16, contingent upon passing the background check.

Ms. Beverage reported that Lia Bushong, Senior Librarian, will go on maternity leave soon, possibly by mid-March.

Ms. Beverage also reported that the Public Services division is in the process of hiring two part time substitute librarians to fill vacant positions.

Chair Daugherty asked if there were any further questions or comments and, there being none, she moved to the next item.

F-4. CENIC

Ms. Beverage reported on the progress of including the Huntington Beach Library System in CENIC (Corporation for Education Initiatives in California), and explained that by removing the nonresident library card fee, the library can fully participate in the broadband initiative. She added that some of the benefits include an increase in bandwidth from 100 megabytes to 1 gigabyte without an increase in price, and CENIC will complete the E-rate application process.

Ms. Beverage explained that E-rate is a federal discount rebate program and that there is a financial hiccup regarding the timing of the E-rate rebate applied to the annual broadband fees. The Library and City would pay the full cost of service upfront starting on July 1, 2015. The E-rate discount would not come back to the Library and City until the following fiscal year, which begins in October 2015 and the rebate won't be issued until July 2016. She reported that she is working with Finance and Information Services to find a solution.

Chair Daugherty asked if there were any further questions or comments and, there being none, she moved to the next item.

F-5. New Library Catalog - Enterprise

Ms. Beverage reported that the new catalog interface, Enterprise, was up and running, and asked the Library Board members in attendance to join her on the Reference floor where she demonstrated the new catalog features. She also demonstrated the Self-Check machines with the assistance of Ms. Vogel. Ms. Beverage added that the new catalog interface is accessible to all patrons in the library and on the website.

Chair Daugherty asked if there were any further questions or comments and, there being none, she moved to the next item.

F-6. Library Annual Report

Ms. Beverage distributed copies of the Annual Report to the Library Board members. Ms. Croteau noted that her name was misspelled, and Ms. Beverage noted an error under the Digital Resources section. Ms. Dixon will correct these errors and reprint a smaller number of reports for distribution.

Chair Daugherty asked if there were any further questions or comments and, there being none, she moved to the next item.

INFORMATION ITEMS:

Ms. Dixon distributed information about Oak View, Family Literacy and the Children's Department for Library Board review.

LIBRARY SUPPORT ORGANIZATIONS REPORTS:

HB Reads

There was nothing new to report at the time of this meeting.

Friends of the Library

Ms. Dixon reported that the Friends will not have a luncheon in March.

Friends of the Children's Library

Ms. Beverage reported that the Taste of Huntington Beach is scheduled on Sunday, April 26, in the Sports Complex, and tickets are available.

Orange County, California Genealogy Society

Ms. Dixon distributed a Calendar of Events for March and April.

CPLA

Ms. Beverage reported on the upcoming workshops and distributed an information flyer for library board members. Ms. Dixon asked if any board member was interested in attending, and Ms. Vogel expressed interest in attending.

LIBRARY BOARD COMMENTS:

Chair Daugherty reported that she will be unable to attend the Library Board meeting in March. Mr. Lewis reported that he too will be unable to attend the March meeting. Ms. Croteau offered to serve as Chairperson for the Library Board of Trustees meeting in March.

STAFF COMMENTS:

Ms. Dixon reported that the annual Volunteer Appreciation Event was scheduled for Friday, April 17 and asked each Library Board member to save the date.

ADJOURNMENT:

Chair Daugherty entertained a motion to adjourn the meeting. Ms. Croteau moved to adjourn the meeting and Mr. Lewis seconded the motion. There being no more business, the meeting was adjourned.

Respectfully submitted by,

Sherrie Daugherty, Chair