

**MINUTES
LIBRARY BOARD OF TRUSTEES**

July 16, 2013
5:00 P.M.
Central Library
7111 Talbert Avenue
Huntington Beach, CA 92648

ROLL CALL:

MEMBERS PRESENT: Croteau, Vogel, Cox, Daugherty, Lewis, Miles and Moore

MEMBERS ABSENT: None

STAFF PRESENT: Beverage, Blassingame

COUNCIL LIAISONS PRESENT: None

PRESENTATIONS/COMMENDATIONS:

Ms. Beverage announced that Jose Aranda was selected to receive the Melville Dewey Staff Recognition Award for the month of June for preparing the set up and helping with the fountain coin cleaning and separating.

Ms. Beverage also reported that the library was selected by Orange Coast magazine readers as the Best Library in Orange County, and she shared this with the City Council at the July 15 meeting.

MINUTES: JUNE 18, 2013

CHAIR CROTEAU ENTERTAINED A MOTION TO ACCEPT THE JUNE 18, 2013 MEETING MINUTES AS SUBMITTED. SO MOVED BY MR. LEWIS, AND SO SECONDED BY MR. MILES. AS NONE WERE OPPOSED, THE MINUTES OF JUNE 18, 2013 WERE ACCEPTED AS SUBMITTED.

ORAL COMMUNICATIONS/PUBLIC COMMENTS:

None.

ADMINISTRATIVE ITEMS:

Ms. Blassingame presented the April 16 meeting minutes to Chair Croteau for signature and the June 18 meeting minutes to Vice-Chair Vogel for signature.

E-1. Elect New Library Board Chairperson and Vice Chairperson:

Chair Croteau asked for nominations for Chairperson.

Ms. Cox nominated Faith Vogel as Chairperson. Ms. Vogel accepted. The Board approved.

Chair Croteau asked for nominations for Vice Chairperson.

Mr. Lewis nominated Sherrie Daugherty as Vice Chairperson. Ms. Daugherty accepted. The Board approved.

Ms. Vogel led the remainder of the meeting as Chairperson.

DISCUSSION ITEMS:

F-1. Historic Resources Board.

Ms. Beverage introduced Gloria Alvarez, member of the Historic Resources Board of the City of Huntington Beach. Ms. Alvarez in turn introduced Barbara Haynes, Chair and Kathy Bryant, Vice-Chair of the Historic Resources Board. Ms. Alvarez provided a brief summary of the Triangle Park historic designation and subsequent project to install an information plaque in the park area. She then explained that the Historic Resources Board was also proposing to install a pedestal and plaque near the entrance of the Main Street library to display the Main Street library building's recent historic designation. Ms. Alvarez noted that the cost of the pedestal and plaque for both projects was being covered by the Historic Resources Board.

Ms. Alvarez distributed the proposed wording to be displayed on the plaque to the Library Board members for review, suggestion and approval. She added that if the Library Board would also like an image included on the plaque that they could let her know.

Ms. Haynes reported that the Historic Resources Board was working with Dave Dominguez in Community Services in selecting the materials to be used for the pedestal and plaque that would best stand the test of time.

Ms. Beverage asked if the Historic Resources Board required a recommendation from the Library Board of Trustees and Ms. Alvarez replied that they would like a recommendation.

CHAIR VOGEL ENTERTAINED A MOTION TO ACCEPT THE PROPOSED WORDING FOR THE LIBRARY'S HISTORIC DESIGNATION PLAQUE AS SUBMITTED BY THE HISTORIC RESOURCES BOARD. SO MOVED BY MS. CROTEAU, AND SO SECONDED BY MR. MILES. AS NONE WERE OPPOSED, THE PROPOSED WORDING FOR THE LIBRARY'S HISTORIC DESIGNATION PLAQUE AS SUBMITTED BY THE HISTORIC RESOURCES BOARD WAS ACCEPTED.

Ms. Beverage will send the Library Board's recommendation to the Huntington Beach City Council.

Chair Vogel asked if there were any further questions or comments and, there being none, she moved to the next item.

F-2. Library System Projects.

Ms. Beverage provided a summary for a number of projects taking place in the library:

She reported that a purchase order was submitted for the replacement of the floor tile in the lower area of the Central library just outside of the literacy area. She is working with the vendor on an installation timeline.

She reported that there is a meeting scheduled to meet with the electrician vendor to discuss the timeline for the installation of the RFID system.

She also reported on the Main Street space renovation – the space now being called “The Cove” – explaining that the carpet was selected and ordered. Ms. Beverage also noted that the electrical upgrades are complete, and she is awaiting a quote for the painting. Ms. Beverage added that once these items are complete, the budget will be reviewed to determine if there are any funds remaining to purchase furniture.

Ms. Beverage reported that there is a meeting scheduled with the contractor to discuss the modification of the circulation desk and the checkout desk area.

Ms. Beverage reported on the status of the Edge Initiative, a new technology benchmark program for libraries developed with a grant from the Gates Foundation for the California State Library that will be utilized at the library. The focus of the program is to assess existing services, plan for use or discontinue those services, and carry that message to the community and governing boards. She explained that Garrett Kuramoto, the new Senior Librarian, is leading the project and worked with Information Services on the assessment, gathering comprehensive knowledge of what technology the library has and how it is currently utilized.

Ms. Beverage reported on the implementation of CollectionHQ, a data analyzing tool that will gather data from the Integrated Library System program and streamline reports on how the collection is performing, allowing the management staff to better understand the strengths and weaknesses of the collection.

Chair Vogel asked if there were any further questions or comments and, there being none, she moved to the next item.

INFORMATION ITEMS:

Ms. Beverage reported that she attended the Annual American Library Association conference in Chicago and met with many of the vendors that support this library and also attended two committee meetings.

Ms. Beverage reported that the Library’s Summer Reading Program has registered over 3,000 participants as of Monday.

Ms. Blessingame distributed the Children’s events calendar for July and August.

COMMITTEE REPORTS:

HB READS

Mr. Moore reported that the HB Reads committee continues to work toward selecting a book for the 2013 campaign. He added that a book will be selected around mid-August.

Friends of the Library

Ms. Blassingame distributed a flyer for the upcoming Friends of the Library Authors' Luncheon on Wednesday, September 18, 2013.

Friends of the Children's Library

None.

Orange County, California Genealogy Society

Ms. Blassingame distributed the Genealogy calendar showing events through November 2013.

CPLA (California Public Library Advocates)

Mr. Moore reported that the next CPLA Board meeting will be on Saturday, August 3, in San Francisco, California.

LIBRARY BOARD COMMENTS:

None.

STAFF COMMENTS:

None.

ADJOURNMENT:

Chair Vogel entertained a motion to adjourn the meeting. Mr. Miles moved to adjourn the meeting and Ms. Croteau seconded the motion. There being no more business, the meeting was adjourned.

Respectfully submitted by,

Faith Vogel
Chair