

**MINUTES  
LIBRARY BOARD OF TRUSTEES**

October 21, 2014  
5:00 P.M.  
Central Library  
7111 Talbert Avenue  
Huntington Beach, CA 92648

**ROLL CALL:**

**MEMBERS PRESENT:** Cox, Croteau, Daugherty, Lewis, Moore, and Vogel

**MEMBERS ABSENT:** Miles

**STAFF PRESENT:** Beverage, Dixon

**COUNCIL LIAISONS PRESENT:** None

**PRESENTATIONS/COMMENDATIONS:**

Ms. Beverage announced that Jessica Framson, Public Services & Community Outreach Librarian, was selected to receive the Melville Dewey Employee Recognition Award for the month of September. Jessica is one of the library's newer staff members and was nominated for helping with the library's Banned Books Week campaign on Facebook and in the library.

**MINUTES: September 16, 2014**

CHAIR DAUGHERTY ENTERTAINED A MOTION TO ACCEPT THE SEPTEMBER 16, 2014 MINUTES AS SUBMITTED: SO MOVED BY MR. LEWIS, AND SO SECONDED BY MS. COX. AS NONE WERE OPPOSED, THE MINUTES OF SEPTEMBER 16, 2014 WERE ACCEPTED AS SUBMITTED.

**ORAL COMMUNICATIONS/PUBLIC COMMENTS:**

None.

**ADMINISTRATIVE ITEMS:**

Ms. Dixon presented the July meeting minutes to Mr. Lewis for his signature, and presented the August and September meeting minutes to Chair Daugherty for her signature.

**DISCUSSION ITEMS:**

**F-1. Library Catalog**

Ms. Beverage reported on the new Horizon module, Enterprise, an overlay of the existing system that will extend the life of the catalog, and include eBooks and audiobooks in the catalog search. She explained that the Management Team is currently in the process of customizing the interface for patron use with separate Adult, Children's and Genealogy 'storefronts'. She added that she and Garrett

Kuramoto, Senior Librarian, will meet with a consultant from SirsiDynix next week to finalize programming details and she is hoping for a January 2015 rollout.

Ms. Beverage reported that two new modules were added to Horizon to accommodate the RFID upgrade at an increase of \$8,000. She added that the maintenance rate to keep Horizon operating was \$33,000 in the Fiscal Year 2013-14, and with the addition of the RFID and Enterprise the maintenance rate will increase to \$45,000 for the Fiscal Year 2014-15, and the library signed on for a five-year commitment.

Chair Daugherty asked if there were any further questions or comments and, there being none, she moved to the next item.

## **F-2. State Library Broadband Initiative**

Ms. Beverage reported that the Governor of California included grant funding in the State Budget to support the CENIC Network. She explained that CENIC will establish an eRate consortium to act on behalf of all libraries with regard eRate. She added that the City's Information Services Director, Jack Marshall, is preparing a Letter of Agency requesting that the City of Huntington Beach be included in the CENIC Program.

Mr. Lewis asked what the cost would be to the library for participation and Ms. Beverage replied that the grant covers all costs, and that the CENIC participation could happen during early 2015, following review of the existing broadband provider contract for early termination fees.

Chair Daugherty asked if there were any further questions or comments and, there being none, she moved to the next item.

## **F-3. Library Staffing**

Ms. Beverage reported that the library has filled all open full time positions with the final addition of Melissa Ronning, Children's Librarian. She explained that Melissa received her MLIS from the University of Texas in Austin and started her library career as the Children's Librarian in the town of Seguin, Texas, and later worked briefly as a University Librarian at Texas Lutheran University before taking on the roles of High School, Freshman Center and 6th Grade Center librarian with the Seguin Independent School District. Ms. Beverage added that Ms. Ronning started with the library on October 13, 2014 and is also active in library programs.

Ms. Beverage reported that April Lammers, the librarian who started on September 15, 2014 and works under Garrett Kuramoto, works at the Reference desk at the Central library location as well as providing coverage at the Banning location.

Mr. Moore asked if there were plans to staff either the Oak View or Main Street branches with a degreed librarian and Ms. Beverage replied that there is not.

Chair Daugherty asked if there were any further questions or comments and, there being none, she moved to the next item.

## **INFORMATION ITEMS:**

Ms. Dixon distributed information on the Oak View branch programs, the Oak View homework club and the Family Literacy program.

Ms. Beverage reported that the Oak View School is currently closed following the discovery of asbestos in the buildings, impacting the Oak View library homework club.

**LIBRARY SUPPORT ORGANIZATIONS REPORTS:**

**HB Reads**

Mr. Moore reported that the HB Reads committee is currently developing a fundraising plan.

**Friends of the Library**

Ms. Beverage reported that National Friends of Library week is October 19 through October 25, and the Friends of the Library have a membership table in the lobby.

Ms. Dixon distributed the November Authors' Luncheon flyer.

**Friends of the Children's Library**

Ms. Beverage reported that both the Friends of the Library and the Friends of the Children's Library were presented with Proclamations at the City Council meeting for all their contributions to the library.

**Orange County, California Genealogy Society**

There was nothing new to report at the time of this meeting.

**CPLA**

Ms. Beverage reported that she is attending the CLA Conference in Oakland, California beginning Thursday, November 6 through November 10.

**LIBRARY BOARD COMMENTS:**

There were none at the time of this meeting.

**STAFF COMMENTS:**

There were none at the time of this meeting.

**ADJOURNMENT:**

Chair Daugherty entertained a motion to adjourn the meeting. Mr. Moore moved to adjourn the meeting and Mr. Lewis seconded the motion. There being no more business, the meeting was adjourned.

Respectfully submitted by,

Sherrie Daugherty, Chair