

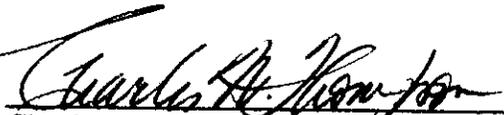
ADMINISTRATIVE REGULATIONS

OFFICE OF THE CITY ADMINISTRATOR

Number: 212
Section: 1-4
Effective Date: 11/07/84

SUBJECT: Risk Management Policy

1. Authority. Section 401 Huntington Beach City Charter.
2. Policy. It is the City's Risk Management Policy to:
 - 2.1 Reduce the risk of injury to its employees to the lowest possible level,
 - 2.2 Reduce the risk of loss of a damage to its property to the lowest possible level,
 - 2.3 Transfer the cost of risk to others whenever possible,
 - 2.4 Retain reasonable and foreseeable risks,
 - 2.5 Purchase insurance to cover losses that cannot be transferred or should not be retained.
 - 2.6 Maintain a safe work and service environment in which employees and members of the general public can enjoy safety and security in the course of THEIR DAILY PURSUITS.
3. Responsibility. Responsibility is hereby assigned as follows:
 - 3.1 Department Heads shall establish and maintain a safe, and healthful working environment, emphasizing the prevention of accidents to employees and others and prevention of loss or damage to property of the City and others through training and motivation of employees.
 - 3.2 Insurance and Benefits shall provide necessary assistance to Departments, including analysis of injury and loss, recommendations regarding further prevention of injury and loss, providing information as to the availability of programs to assist in loss prevention, managing the treatment and rehabilitation of injured employees and recovery from property loss and damage and location and recommendations regarding purchase of various insurances.
 - 3.3 Safety Committee shall review reports of injuries and property loss and damage and shall formulate recommendations for further loss prevention.
4. Procedure. Procedure for implementing the policy shall be found in the appropriate Administrative Regulation.


Charles W. Thompson, City Administrator



City Of Huntington Beach