



# CITY OF HUNTINGTON BEACH

## COMMUNITY DEVELOPMENT DEPARTMENT

2000 Main Street  
Huntington Beach, CA 92648  
(714) 536-5241

### How to Make Payment Online

1. Go to <https://www.huntingtonbeachca.gov/>
2. Hover your cursor over to **I Want to** at the top navigation bar, then select **Pay for** to access Payment page (if using phone browser, select the **Menu-Icon** at the top left corner of web page, select **I Want to**, then select **Pay for** to access Payment page)
3. Scroll down to **Other Accounts Receivables Invoices** and select **Pay by Credit Card** or **Pay by eCheck**.

**NOTE: Credit card option has a \$5000 limit, please pay by eCheck if payment amount is over \$5000.**

**Other Accounts Receivables Invoices**  
Pay your invoice on on-line by credit card or using your bank account. Certain Accounts Receivable invoices are only payable on-line by ACH (your bank account) such as medical insurance, taxes and Lease payments and not payable by credit card.

Pay by Credit Card

Pay by eCheck

4. Enter the amount provided in the box corresponding to **Payment Amount** and select **Continue**.

\*Payment Amount \$  -

Payment Options:

Credit Card  

Cancel  Continue

5. Review the **Terms and Conditions** and select **Accept** to proceed with payment.

**ACI Payments, Inc. Terms and Conditions:**

THIS PAYMENT SERVICE IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS

Do not use or access this Website or Service if You do not agree to be bound by these Terms and Conditions

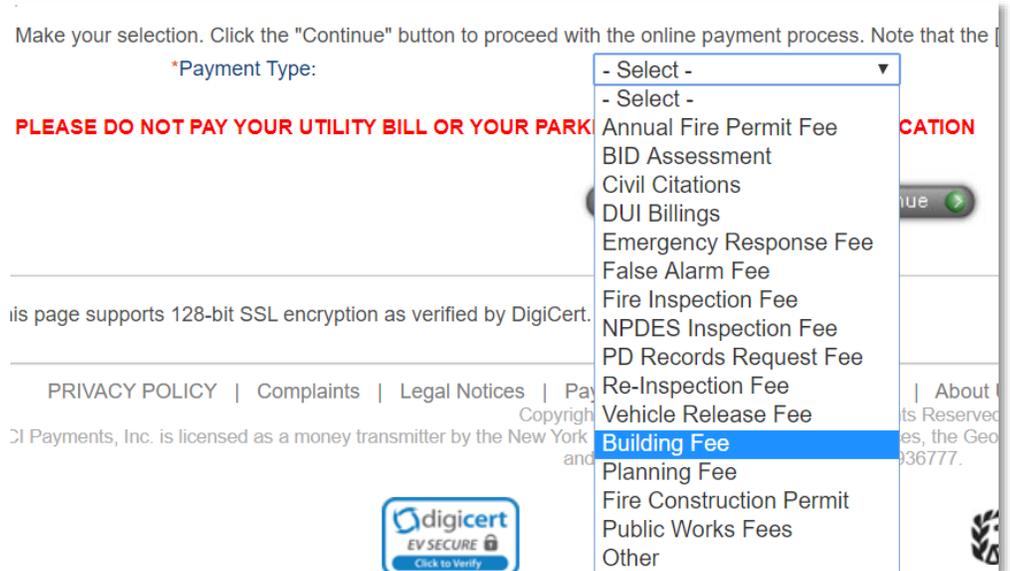
These Terms and Conditions ("Terms and Conditions") are in effect for all transactions processed through this payments website ("Website") on or after May 9, 2019, and apply to and govern Your access to and use of this Website, the Service and all Alternative Channels. This payment processing service is offered to You on behalf of your Biller ("Service").

It is important to carefully review all Terms and Conditions below, including the provision concerning REFUNDS. These Terms and Conditions may be amended at any time. All amended terms shall be effective immediately after they are posted to the Website. By using this Website after such modifications are posted, You are agreeing to accept and comply with the Terms and Conditions as

 Printer Friendly

Back  Decline  Accept

6. Select **Building Fee** or **Planning Fee** under **Payment Type** drop down box and select Continue.



7. On the **Payer Information** page, fill in all required fields with (\*). Under the message, “If you noted "other," please note the type of Accounts Receivable payment you are making below” Please fill in information as follow:

**IMPORTANT: This step is to ensure that your payment will be routed to the correct department.**

**Customer Account Number:** Insert “99999”

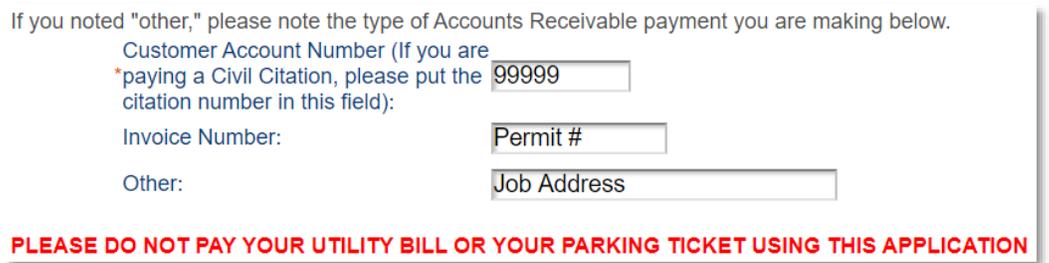
**Invoice Number:** Insert “Permit #” or “Entitlement #”

(Ex: Permit # B2020-001111 should be entered as B20-001111)

(Ex: Entitlement # CUP-2020-011 should be entered as CUP2020011)

(Ex: Landscape # LPX-2020-011 should be entered as LPX2020011)

**Other:** Insert “full property address of job”



8. Once you have completed all required fields for **Payer Information**, **Payment Option**, and **Payment Information**, select **Continue** to complete payment.