

**FLOOR PLAN INSTRUCTIONS**

A floor plan for a room addition is the most basic requirement of all and yet requires the most attention to detail. Not only is the intended use of the new area important but the use of the room(s) that will be affected should also be shown. Doors or windows that will be deleted or covered should be shown and all new glass areas clearly shown. Other requirements to be shown are:

1. All dimensions: room sizes, hall width, doors, windows.
2. Location, type and size of existing heating system.
3. Electrical layout for outlets: 12 feet maximum spacing.
4. Location of smoke detector.
5. Location of beams, headers and posts unless a framing layout is also submitted.
6. See other items noted in the plan above.

