



City of Huntington Beach
Community Services Department
2000 Main Street, Huntington Beach, CA 92648-2702
(714) 536-5486

SECURITY AGREEMENT GUIDELINES

REQUIREMENTS:

- Contact Lyons Security Service, Inc. (949) 298-6859.
- Complete Lyons Security Service, Inc. Order Form.
- **A certificate of hire must be filed with the Community Services Department a minimum of thirty (30) days prior to the event date.**
- If security is cancelled, the function will be cancelled immediately and all deposits and fees will be forfeited.
- The failure to fulfill any obligation within this document and/ or the Application for Use of Facilities or violate any provisions herein shall be considered a breach of facility use, and will result in immediate termination of the event and the forfeiture of all fees and deposits.
- **Security must be present one-hour prior to guest's arrival or one-half hour prior to alcohol arriving at location, whichever is first.**
- **Security must remain until all persons have left and the facility is locked.**

It will be the responsibility of the security agency to provide the following:

1. **Insure only Beer, Wine & Champagne is served.**
2. Enforce the **five (5) hour alcohol usage limit** as stated on the Alcohol Usage Requirements form.
3. Insure alcohol consumption **ends a minimum of one-hour before the event ends.**
4. Insure alcohol remains within the permitted rental hall.
5. Observe and enforce the "NO SMOKING" policy in all facilities.
6. Maintain orderly crowd control at assigned event.
7. Enforce general Community Center policies.
8. Be prepared to contact Huntington Beach Police Department should the event become unruly.
9. Insure maximum attendance specified on facility application is not exceeded.

I have read and understand the above information and agree to comply with these policies.

Name of Applicant

Date(s) of Event

Applicant Signature

Date