



**2018-2019
BID BOARD of DIRECTORS MEETING AGENDA**

Date: May 9, 2019
Location: HB Art Center
538 Main Street
Huntington Beach, CA 92648

Day: Thursday
Time: 9:00 AM

1. Call to Order
2. 2018-2019 Board of Director's Roll Call Board Members: Dave Shenkman, Brett Barnes, Kate Leigh, Moe Kanoudi, Mike Williams, Michelle Vespe, Murat "Coach" Koc, Danny Othman, and Susie Worthy. Past President: Matt Peterson HBDBID Staff: Darci Henderson
3. Public Comments <i>This is the time of the meeting for the Board of Directors to receive comments from the public regarding items of interest or agenda items. Pursuant to the Brown (Open Meetings) Act, the Board of Directors may not enter into discussion regarding items not on the agenda. Each speaker is allowed three minutes, and time may not be donated to another speaker.</i>
4. Approve Minutes a. Information: Review Meeting Minutes from April 11, 2019 BID Board Meeting. Recommendation: Record and file Meeting Minutes from BID Board Meeting April 11, 2019.
5. Treasurer Report – Financials a. Information: Treasurer Kate Leigh will report on the current financial information provided by the CPA. Attachment 5a. Recommendation: Record and file the March 2019 accountants' compilation report for the HBDBID, Surf City Nights, and Malco.
6. President Report a. Information: Dave Shenkman will provide a report on past month meetings and activities.
Committee Reports:
7. Executive Committee a. No meeting
8. Budget and Finance Committee



- a. Information: Chairperson Kate Leigh will report on Budget, Finance and Governance Task Force meeting with the City.

Recommendation: Discussion on member fee collections. Discussion to review and revise HBDBID Member fees for 2019-2020.

Staff Reports:

9. BID Staff - Darci Henderson will report on BID activities.

- a. Information: Darci Henderson will report on BID activities and provide update on additional staff.

10. Events Coordinator - Darci Henderson will report on Surf City Nights and BID events.

- a. Information: Darci Henderson will report on Surf City Nights and BID events.

Other:

11. Surf City Nights Management

- a. Information: Dave Shenkman will propose retaining Darci Henderson to continue to manage Surf City Nights for the summer, not to exceed September 30, 2019, at a salary rate of \$500.00 per week.

Recommendation: Discussion and approval of retaining Darci Henderson to continue to manage Surf City Nights for the summer, not to exceed September 30, 2019, at a salary rate of \$500.00 per week.

12. Chili at the Beach

- a. Information: Dave Shenkman will propose retaining Darci Henderson to run the Chili at the Beach event on June 15, 2019 at her current rate of \$25.00 per hour including preparation hours.

Recommendation: Discussion and approval of retaining Darci Henderson to run the Chili at the Beach event on June 15, 2019 at her current rate of \$25.00 per hour including preparation hours.



13. Holiday Beautification

- a. Information: Darci Henderson will provide information received from BrightLife Designs to enter into contract for the 2019-2020 holiday tree and décor for \$18,900.00.

Recommendation: Discussion and approval of BrightLife Designs 2019-2020 contract for \$18,900.00 and deposit of \$1,890.00.

14. City of HB Business Development Update

- a. Information: A representative from the City of Huntington Beach will report on important issues regarding businesses and new development in the downtown business improvement district.

15. Announcements

16. Adjournment

The next HBDBID Board Meeting is June 13, 2019.

In accordance with the Ralph M Brown Act, Huntington Beach Downtown BID agendas are available for public review outside the City of Huntington Beach Council Chambers at 2000 Main Street and the HBDBID office 315 3rd Street, Suite E at least 72 hours prior to each meeting and 24 hours prior to special meetings. Questions on agenda items may be directed to staff at info@hbdowntown.com or 714-536-8300.