

**MINUTES**  
**HUNTINGTON BEACH OFFICE OF THE ZONING ADMINISTRATOR**  
**Room B-8 - Civic Center**  
**2000 Main Street**  
**Huntington Beach California**

**WEDNESDAY, JUNE 6, 2012 - 1:30 P.M.**

**ZONING ADMINISTRATOR:** Ricky Ramos

**STAFF MEMBER:** Jill Arabe, Andrew Gonzales, Judy Demers (recording secretary)

**MINUTES:** **NONE**

**ORAL COMMUNICATION:** **NONE**

**ITEM 1: COASTAL DEVELOPMENT PERMIT NO. 12-04 (ZACZEK ADDITION)**

APPLICANT/

PROPERTY OWNER: Thomas Zaczek, 766 Romano Lane, Henderson, NV, 89012

REQUEST: To permit an approximately 700 sq. ft. two-story addition to an existing 3,788 sq. ft. two-story single-family residence for a total building area of approximately 4,488 sq. ft..

LOCATION: 16246 Wayfarer Lane, 92649 (east side of Wayfarer Lane, north of Mistral Drive – Humboldt Island)

PROJECT PLANNER: Jill Arabe

Jill Arabe, Assistant Planner, displayed project plans and photographs and stated the purpose, location, zoning, and existing use of the subject site. Staff provided an overview of the proposed project and the suggested findings and conditions for approval as presented in the executive summary.

Ricky Ramos, Zoning Administrator, inquired of staff the reason for adding Condition No. 3 which addresses the maximum allowed for the demolition of the property. Ms. Arabe explained that Condition No. 3 was added to alert the contractor that the demolition cannot exceed 50% of the existing structure.

**THE PUBLIC HEARING WAS OPENED.**

Thomas Zaczek, applicant, stated that he had no comments or concerns with staff's recommendations.

**THERE WERE NO OTHER PERSONS PRESENT TO SPEAK FOR OR AGAINST THE REQUEST AND THE PUBLIC HEARING WAS CLOSED.**

Mr. Ramos stated that, based on the information provided, he would approve the request as recommended by staff.

**COASTAL DEVELOPMENT PERMIT NO. 12-04 WAS APPROVED BY THE ZONING ADMINISTRATOR WITH THE FOLLOWING FINDINGS AND CONDITIONS OF APPROVAL. STAFF STATED THAT THE ACTION TAKEN BY THE ZONING ADMINISTRATOR MAY BE APPEALED TO THE PLANNING COMMISSION WITHIN TEN (10) WORKING DAYS.**

**FINDINGS FOR PROJECTS EXEMPT FROM CEQA:**

The Zoning Administrator finds that the project will not have any significant effect on the environment and is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to section 15301 of the CEQA Guidelines, because the project consists of an addition to an existing structure that will not result in an increase of more than 50 percent of the floor area.

**FINDINGS FOR APPROVAL - COASTAL DEVELOPMENT PERMIT NO. 12-04:**

1. Coastal Development Permit No. 12-04 to permit a 700 sq. ft. addition to an existing 3,788 sq. ft. two-story single family residence conforms with the General Plan, including the Local Coastal Program Land Use Designation of Residential Low Density. The addition will involve an expansion of the garage, nook, and foyer on the first floor, and the master bedrooms and bathrooms on the second floor. The project is consistent with Coastal Element Land Use Policy C 1.1.1 to encourage new development to locate within, contiguous to or in close proximity to existing development areas able to accommodate it. The proposed construction will occur on a developed site, contiguous to existing residential development.
2. The project is consistent with the requirements of the CZ Overlay District, the base zoning district, as well as other applicable provisions of the Municipal Code. The addition will comply with all applicable development regulations, including minimum setbacks, maximum lot coverage, maximum building height, and minimum onsite parking.
3. At the time of occupancy the proposed development can be provided with infrastructure in a manner that is consistent with the Local Coastal Program. The proposed addition will be constructed on a previously developed site in an urbanized area with all necessary services and infrastructure available, including water, sewer, and roadways.
4. The development conforms with the public access and public recreation policies of Chapter 3 of the California Coastal Act. The project will not impede public access, recreation, or views to coastal resources.

**CONDITIONS OF APPROVAL - COASTAL DEVELOPMENT PERMIT NO. 12-04:**

1. The site plan, floor plans, and elevations received and dated May 14, 2012, shall be the conceptually approved design with the following modifications:
  - a. On Sheet A1.01, the 30 in. high guardrail and exterior doors of the second floor master bedroom shall be removed and replaced with windows only.
  - b. On Sheet AS1.01, the existing trees (minimum 36 in. box) within the front yard shall be depicted on the site plan.

- c. On Sheet AS1.01, the front setback to the second floor balconies shall be depicted on the site plan.
2. Prior to submittal for building permits, zoning entitlement conditions of approval shall be printed verbatim on one of the first three pages of all the working drawing sets used for issuance of building permits (architectural, structural, electrical, mechanical, and plumbing) and shall be referenced in the sheet index. The minimum font size utilized for printed text shall be 12 point.
3. Prior to issuance of building permits, staff shall stamp the demo/infill requirements on the plans.
4. During demolition, grading, site development, and/or construction, the following shall be adhered to:
  - a. No more than 50 percent of the existing walls shall be demolished per demolition plans dated May 14, 2012.
  - b. Construction equipment shall be maintained in peak operating condition to reduce emissions.
  - c. Use low sulfur (0.5%) fuel by weight for construction equipment.
  - d. Truck idling shall be prohibited for periods longer than 10 minutes.
  - e. Attempt to phase and schedule activities to avoid high ozone days first stage smog alerts.
  - f. Discontinue operation during second stage smog alerts.
  - g. Ensure clearly visible signs are posted on the perimeter of the site identifying the name and phone number of a field supervisor to contact for information regarding the development and any construction/grading activity.
5. The final building permit cannot be approved until the following has been completed:
  - a. All improvements must be completed in accordance with approved plans, except as provided for by conditions of approval.
  - b. Compliance with all conditions of approval specified herein shall be verified by the Planning & Building Department.
  - c. All building spoils, such as unusable lumber, wire, pipe, and other surplus or unusable material, shall be disposed of at an off-site facility equipped to handle them.
6. Coastal Development Permit No. 12-04 shall become null and void unless exercised within two years of the date of final approval or such extension of time as may be granted by the Director pursuant to a written request submitted to the Planning Division a minimum 30 days prior to the expiration date.

7. Incorporating sustainable or "green" building practices into the design of the proposed structures and associated site improvements is highly encouraged. Sustainable building practices may include (but are not limited to) those recommended by the U.S. Green Building Council's Leadership in Energy and Environmental Design (LEED) Program certification (<http://www.usgbc.org/DisplayPage.aspx?CategoryID=19>) or Build It Green's Green Building Guidelines and Rating Systems (<http://www.builditgreen.org/green-building-guidelines-rating>).

**INDEMNIFICATION AND HOLD HARMLESS CONDITION:**

The owner of the property which is the subject of this project and the project applicant if different from the property owner, and each of their heirs, successors and assigns, shall defend, indemnify and hold harmless the City of Huntington Beach and its agents, officers, and employees from any claim, action or proceedings, liability cost, including attorney's fees and costs against the City or its agents, officers or employees, to attack, set aside, void or annul any approval of the City, including but not limited to any approval granted by the City Council, Planning Commission, or Design Review Board concerning this project. The City shall promptly notify the applicant of any claim, action or proceeding and should cooperate fully in the defense thereof.

**ITEM 2: COASTAL DEVELOPMENT PERMIT NO. 12-01/ TEMPORARY USE PERMIT NO. 12-01 (SURF CITY NIGHTS)**

APPLICANT: Huntington Beach Downtown Business Improvement District, Mary Senske, & City of Huntington Beach

PROPERTY OWNER: City of Huntington Beach, 2000 Main Street, Huntington Beach,, Huntington Beach, CA 92648

REQUEST: To permit the closure of Main and 5<sup>th</sup> Street every Tuesday night to allow for an outdoor festival for a period of five years (2013-2017). The festival will consist of various activities including sidewalk sales, farmer's market, live entertainment, food preparation and tasting, and kid's activities (bounce house and train). The closure will be between Pacific Coast Highway and Orange Avenue on Main Street including portions of (half-block) of Walnut Avenue and Olive Avenue (between 3<sup>rd</sup> Street and 5<sup>th</sup> Street) and between Pacific Coast Highway and Walnut on 5<sup>th</sup> Street. Parking will be provided via a remote parking lot located at 2000 Main Street with shuttle service to/from the festival to accommodate overflow parking during the peak summer season.

LOCATION: Main Street and 5<sup>th</sup> Street, 92648 (between Pacific Coast Highway & Orange Avenue – Main Street & between Pacific Coast Highway and Walnut Avenue – 5<sup>th</sup> Street)

PROJECT PLANNER: Andrew Gonzales

Andrew Gonzales, Associate Planner, stated that staff received a late communication raising concerns with the environmental determination and CEQA exemption cited in the project. Therefore, staff is recommending a continuance to the June 20, 2012 Zoning Administrator meeting to allow staff time to evaluate the concerns raised in the letter received.

Mr. Ramos stated that he would continue the item as requested by the staff to the June 20, 2012 Zoning Administrator meeting.

**COASTAL DEVELOPMENT PERMIT NO. 12-01/ TEMPORARY USE PERMIT NO. 12-01 WERE CONTINUED TO THE JUNE 20, 2012 MEETING.**

**THE MEETING WAS ADJOURNED AT 1:39 PM TO THE NEXT REGULARLY SCHEDULED MEETING ON WEDNESDAY, JUNE 20, 2012, AT 1:30 P. M.**



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Ricky Ramos  
Zoning Administrator

RR:jd

