

FACILITY RENTAL SECURITY GUARD INFORMATION

Security is required for all events serving alcohol at the expense of the applicant.

The number of security guards required is based on the number of attendees. Two (2) security guards are required for less than 100 attendees and three (3) security guards are required for over 100 attendees.

Reservations in which alcohol will be served must be made at least **45 days** in advance (**beer, wine, and champagne only**).

It will be the responsibility of the security agency to provide the following:

- Insure only **Beer, Wine & Champagne** is served.
- Enforce the five (5) hour alcohol usage limit as stated on the Alcohol Usage Requirements form.
- Insure alcohol consumption ends a minimum of one-hour before the event ends.
- Insure alcohol remains within the permitted rental hall.
- Observe and enforce the “NO SMOKING” policy in all facilities.
- Maintain orderly crowd control at assigned event.
- Enforce general Community Center policies.
- Be prepared to contact Huntington Beach Police Department should the event become unruly.
- Insure maximum attendance (specified on facility application and this agreement) is not exceeded.
- Security must arrive at the schedule time when guests are arriving at location.
- Security must remain until all persons have left the facility and the facility is locked.

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